



प्राचार्य का कार्यालय

दरभंगा अभियंत्रण महाविद्यालय, दरभंगा।

(विज्ञान एवं प्रावैधिकी विभाग, बिहार सरकार, पटना के अन्तर्गत)

मन्त्री, पोस्ट-लालशाहपुर, भाया पी० टी० सी०, जिला-दरभंगा पिन-846005, बिहार

अल्पकालिन निविदा

भाड़े के वाहन हेतु निविदा सूचना संख्या -DCE/03/2021-22

दरभंगा अभियंत्रण महाविद्यालय, दरभंगा के लिए कार्यहित में एक भाड़े का मासिक दर पर वाहन की आवश्यकता है। वाहन का प्रकार Sedan/SUV जो बेहतर Model का वाहन परन्तु तीन वर्ष से पुराना नहीं होना चाहिए। नये एवं अपेक्षाकृत बड़े वाहन को प्राथमिकता दी जायेगी।

इच्छुक वाहन मालिक (जिनका वाहन भाड़े पर चलने के लिए निबंधित हो)/पंजीकृत ट्रेवल एजेंट/अन्य विज्ञापन की तिथि से दिनांक 18.01.2022 तक (अवकाश का दिन छोड़कर) संस्थान के कार्य अवधि में कार्यालय से निविदा फार्म रु० 500/- (पाँच सौ रु० मात्र) का बैंक ड्राफ्ट "Principal, DCE, DARBHANGA के पक्ष में जो दरभंगा में भुगतये हो" जमा कर प्राप्त कर सकते हैं।

निविदा फार्म (आवश्यक अनुलग्नकों के साथ) एवं जमानत की राशि रु० 5000/- (पाँच हजार रु०) का बैंक ड्राफ्ट "Principal, DCE, DARBHANGA के पक्ष में जो दरभंगा में भुगतये हो" स्पीड पोस्ट/निबंधित डाक/हाथो-हाथ कार्यालय में विज्ञापन की तिथि से दिनांक 18.01.2022 तक (अवकाश का दिन छोड़कर) स्वीकार किया जायेगा।

भाड़े पर लिए जाने वाले वाहन का अधिकतम भाड़ा रु० 34000/- से अधिक नहीं होना चाहिए जिसमें सभी करों सहित मरम्मत (Maintenance) के खर्च के साथ 1200 कि०मी० प्रतिमाह की दूर चलने के इंधन (Diesel/Petrol/Lubricant) का भी खर्च सम्मिलित होगा। प्रतिमाह 1200 कि०मी० से अधिक की दूरी के परिचालन की स्थिति में केवल इंधन (Diesel/Petrol) अतिरिक्त देय होगा। विस्तृत ब्योरा संस्थान के Website - www.dce-darbhanga.org पर उपलब्ध है।

प्राचार्य

PR. 010955 (Sci & Tech) 2021-22

दरभंगा अभियंत्रण महाविद्यालय, दरभंगा।

नशे से बनानी दूरी है, क्योंकि परिवार जरूरी है।

TENDER

FOR

Hiring of Vehicle for Official Purposes

FOR



Darbhanga College of Engineering, Darbhanga

Tender No.: DCE/03/2021-22 dated 28.12.2021

Tender Start date: Date of advertisement

Last Date of Submission: 18/01/2022

**Darbhanga College of Engineering, Darbhanga
Mabbi, P.O. – Lal Sahpur, Via – P.T.C, Darbhanga - 846005
Website: www.dce-darbhanga.org**


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Darbhanga College of Engg
Darbhanga-846005

28/12/2021

Darbhanga College of Engineering, Darbhanga
(Under Department of Science & Technology, Govt. of Bihar)
Mabbi, P.O. – Lal Sahpur, Via – P.T.C, Darbhanga - 846005
Email: dcedbg@rediffmail.com
Tender for hiring of vehicle for official purposes

Tender No. – DCE/03/2021-22

Dated: 28.12.2021

Sealed Technical and Financial bids are invited from any service provider, vendor or owner for providing vehicle round the clock for the Darbhanga College of Engineering, Darbhanga for an annual contract period of one year by Registered post /speed post/hand delivery.

Last date of submission: 18th January 2022 up to 17:00 Hrs.

Opening of tender: 19th January 2022 at 15:00 Hrs.
At Principal's Chamber,
Darbhanga College of Engineering, Darbhanga.

INSTRUCTIONS TO BIDDERS


All interested vendors are requested to send their sealed quotation for supply of the above item under the two bid system in the following manner:

- a) Envelope- I: Technical Bid.
- b) Envelope II: Financial Bid.

NOTE: The bid documents are not transferable and the firm's seal and the signature of the firm's authorized official must appear on all papers and envelopes submitted.


Both the envelopes should be sealed, signed, marked and kept in a bigger envelop superscribed with the Tender Notice No. and the Tender notice detail as appended hereunder.

<u>TENDER for Hiring of Vehicle for official purposes</u>	
TENDER NOTICE NO:	LAST DATE FOR SUBMISSION:
To, The Principal Darbhanga College of Engineering, Mabbi, P.O. – Lal sahpur, Via – P.T.C, Darbhanga - 846005	
From: M/S _____ Contact No: E-mail ID: _____	


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1. Terms & Conditions for Vehicle

1. Any person/contractor/vendor/registered travel agent may bid. They have to submit all the documents as per the format of Technical Bid and Financial Bid.
2. The vehicle should be in good condition and it should not be more than three years old.
3. The tender fee of Rs. 500/- (Five Hundred rupees only) is payable towards procuring the tender form in the form of a demand draft in favor of Principal, Darbhanga College of Engineering, Darbhanga payable at Darbhanga. The EMD of Rs. 5,000/- (Five thousand rupees only) is payable in the form of demand draft in favor of Principal, Darbhanga College of Engineering, Darbhanga payable at Darbhanga and this DD must accompany the tender paper. Without EMD, tender will be rejected straightway.
4. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.
5. The comparatively new vehicles and of higher model will be given priority.
6. The contract will be kept valid for a period of 11 months which can be extended on mutual consent basis on the same terms and conditions for further period of 11 months (maximum three times)
7. Vehicles deployed should be in good running condition and should have commercial registration, current comprehensive insurance and road tax coverage, permit, fitness and driving license of driver etc.
8. The successful bidder should keep the vehicles in neat, clean and good running condition with seat cloth covers, which should be replaced with another set of washed covers once in a week. The contractor should carry out the periodical maintenance of the vehicles supplied and ensure that they are always in good condition.
9. All payment towards lubricants, repairs, insurance, any taxes etc. and any other expenditure related to vehicles is the contractor's sole responsibility. All payments to the driver towards their salary, overtime etc. is also the contractor's responsibility.
10. Payment will be made on submission of bills.
11. The contract can be terminated by giving one months' prior notice in writing by either party. In case of any breach of the terms and conditions stipulated herein, Darbhanga College of Engineering, Darbhanga, reserves the right to terminate the contract without giving any notice.
12. In case of accident, theft etc. Darbhanga College of Engineering, Darbhanga has no responsibility whatsoever towards police/RTA, court of law, injured parties, damages to the vehicle or property or any claim made for the loss etc. All these are entirely the contractor's responsibility.
13. Any deviation/violation or breach of the said terms and condition will be viewed seriously, and the contract will be terminated without prior notice.
14. Darbhanga College of Engineering, Darbhanga reserves the right to accept or reject any tender or part of any tender or all tenders without assigning any reason thereof irrespective of the fact whether the tender is the lowest or not.


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15. Maximum limit for quoted amount will be 34,000/- per month including fuel for 1200 Km, maintenance, lubricants, taxes & duties etc.
16. In case the successful bidder refuses to supply vehicles ordered by Darbhanga College of Engineering, Darbhanga, it will be viewed seriously and contract will be terminated without giving any notice and their security money will be forfeited.
17. The bidders are directed to submit Technical & Financial Bid in separate envelopes. The Financial Bid of only the technically qualified bidders will be opened.
18. The evaluation of tender will be done by the concerned committee on the basis of the weightage assigned to the Technical and Financial parts.
19. The breakdown of weightage will be as per the following formula:
Technical - 50 % (Age of vehicle: 30%, price of vehicle: 20%) and Financial - 50%, The detailed breakdown of marks is provided in evaluation sheet in the section mentioned herein below.
20. After evaluation of Bid, the successful bidder will be informed separately.
21. The authorized signatory of the agency/vendor/contractor must put their initials on each page of the tender document submitted. All pages must be numbered and a note of this should be mentioned on the covering letter. The Terms & Conditions duly signed should be attached with the tender documents.
22. The successful bidder has to start services within 07 days of intimation. The vendor may change vehicle quoted in the tender by comparatively newer and higher model.
23. The full E.M.D. shall be forfeited in case of backing out of the offer before acceptance.
24. The award of work shall be done on QCBS basis (Quality and Cost Based Selection approach) among the technically qualified vendors after Technical Evaluation. The lowest financial proposal (Fm) shall be given a financial score (Sf) of 50 points. The financial score of the proposals shall be computed as follows:

$$Sf = 50 \times Fm/F$$


(F- Amount of financial Bid).

25. **Formula for final score = Sf + St**

Where, St= Marks awarded for Technical Proposal and Sf= The marks awarded for financial Proposal.

The Bidder scoring highest Combined Score shall be declared as preferred Bidder for award of Contract.

26. In case two or more bidders achieve the same combined score, the bidder, whose Financial Proposal results in the least cost to Darbhanga College of Engineering, Darbhanga shall be declared as selected bidder eligible for award of Contract.



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II. The evaluation parameters will be as follows:

(A) Technical: Total marks: 50					
1. Age of Vehicle: 30 Marks					
Criteria	If Age of Vehicle < 01 (One Months)	If Age of Vehicle is between 01 month to 12 months	If Age of Vehicle is between 12 months to 24 months	If Age of Vehicle is between 24 months to 36 months	If Age of Vehicle > 36 months
Marks	30	25	12	6	0
Marks Obtained:					
2. Price of Vehicle: 20 Marks					
Criteria	If Price of Vehicle is more than 15 Lakhs	If Price of Vehicle between 12 Lakhs to 15 Lakhs	If Price of Vehicle between 10 Lakhs to 12 Lakhs	If Price of Vehicle between 8 Lakhs to 10 Lakhs	Less than 8 Lakhs
Marks	20	15	10	5	0
Marks Obtained:					
Sub Total (1+2) = (St)					

(B) Financial :Total marks: 50
(total marks obtained based upon clause 24)
Marks obtained (Sf) :

Grand Total as per clause 25	
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Annexure- I
Technical bid documents

S.No.	Enclosure	Enclosed Yes/No
1	Copy of Motor vehicle registration Certificate	
2	Copy of Latest Pollution Test	
3	Copy of Road Tax	
4	Copy of Vehicle fitness certificate	
5	Proof of Price of Vehicle (purchase invoice)	
6	Income Tax PAN of Agency/individual	
7	EMD Details	

(Signature & Seal)

Note: In case the vehicle which is proposed to be supplied is brand new, SI no. 1 to 4 is not mandatory. However these documents need to be provided before supply of vehicle. In this respect a declaration needs to be given.

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Annexure II

Financial Bid for supply of Vehicle (Please provide in a separate sealed envelope)

Financial Bid					
Name of Bidder					
Sl. No.	Description of Item/particular	No. of item	Unit	Quoted Rate (in Rs.) inclusive of all taxes duty	Quoted Amount in words
1	2	3	4	5	6
1	Hiring of Vehicle for Official use including Diesel/Petrol for 1200 Km of travel per month	1	Per Month		

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Darbhanga-846005

Handwritten signature/initials