

Circular

Sub: Guidelines for providing training to final year students for Exit exam during AY 2019-20

You are aware that providing training to at least 70% **final year students** for Exit exam is one of the DLIs (#4). In order to provide more clarity in implementation and achievement of this DLI by all 1.1 institutions, following additional guidelines are being issued.

1. Though this reforms can be implemented by all TEQIP institutions, this DLI is applicable to **only 1.1 institutions**.
2. Institute are advised to provide **one-day orientation** immediately to the students enabling them to understand the importance which will help them to select option for training (GATE or employability) and also duration. Their participation in the decision making is expected to help in better implementation of reform.
3. **EITHER** GATE training **OR** Employability Skill training can be given based on the interest of the students. As **two options** are available with the students, institutions are requested to respect choice of the students for ensuring their attendance in the training program.
4. Training can be given to both final and pre-final year students **but only fourth year students shall be counted for DLI**.
5. The students who were given training during last academic year and are in Final year now (2019-20) shall be counted in DLI claim in 2020. But they must be given one-week crash course just before GATE / Placement (for no additional charge to institutions if institute takes services of NPIU empanelled SP).
6. MHRD was impressed to learn the impact of training in the forms of better GATE and placement results and also the aggregate student's feedback of all institutions taken together was good. Hence NPIU is advised to continue the services of empanelled service providers for next academic year.
7. For any reasons, if Institutes are not satisfied with NPIU empanelled training agencies, they **may select the appropriate one themselves** by following the proper world bank guidelines for procurement of services (QCBS). The institutes may also implement training programme through expert lectures (internal/ external).
8. Though the DLI can be claimed for min training of 100 hrs, institutes are advised to extend it to full 200 and 300 hours for employability and GATE training respectively as per the choice of students and without compromising any module or unit from the curriculum. The same **should be finalized before inviting the offers from service providers**. Institutes are also expected to ensure timely completion of training (by mid-November) so as to provide time to students for preparation of GATE / placements.
9. If the performance of the service provider for last year (2018-19) was satisfactory and also rates quoted were reasonable and justifiable (also the service provider agrees), the institute may continue with same terms and conditions by taking appropriate approval from Head of institution or BoG, as the case may be.
10. In case providing training through NPIU empanelled service providers (the case other than continuation in 9 above), institute shall invite financial quotes from all 4 service providers. The list of NPIU empanelled service providers for GATE & Employability training are given in **Annex-1 & 2** respectively.
11. The **GATE training** is branch-specific and hence the rates as well as expertise of service providers depends on the branch. Therefore, institutes are advised to invite quotation branch-wise. The

evaluation of quotation shall also be branch-wise. For this, the institute is expected to prepare discipline wise list of interested students.

12. In case of less interested students (small batch size in individual institute), the Institutes located in same city may come together for providing training.
13. In case of small batch size for training (number of interested students) (less than 40), institute are advised to provide training through internal faculty/external experts.
14. The internal faculty shall be paid an honorarium of Rs. 700 per hour limited to maximum of Rs 4000 per day for providing training.
15. The institute shall make timely payments to the service providers as mutually agreed and written in the contract agreement.
16. The list of faculties by NPIU empanelled service providers who would be providing training to the students in AY 2019-20 is placed on NPIU website.